

***AIANEA GUIDELINES FOR AWARDS
NOMINATION - 2009***

1. Nominee must be ACTIVE (membership dues paid for the current year).
2. Nominee may nominate him/herself.
3. Any ACTIVE member may be nominated by any ACTIVE member. The Recognition award may be nominated by anyone.
4. Nominations will be evaluated based on the information submitted on the Nomination Form only.
5. No person shall receive more than one award in the same year.
6. Awards Committee will serve as the Awards Team and Judging Panel. They shall be responsible for promoting availability of awards, soliciting and screening nominations selecting recipients and presenting awards at the annual meeting. It shall be the Awards Committee responsibility to create a method for recipient selection and to resolve any ties.
7. A Judging Panel composed of members-at-large from each region will make selection for the “Outstanding Member Award”.
8. The Awards Committee may reject any nomination if candidates do not meet expected standards of documented performance.
9. Runner-up nominees are not considered automatic candidates in subsequent years. New nominations need to be made each year.
10. Completed nomination forms shall be submitted by email to the Awards Committee Chair and Vice Chair no later than May 29, 2009.
11. Awardees selected by Committee by June 12, 2009; will be announced at the annual meeting in July 2009.
12. Selection, acquisition and engraving of appropriate plaques or certificates or other award gift is a function of the Awards Committee under the direction of the Conference Planning Committee.