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**American Indian/Alaska Native Employees Association for NRCS**

*"Respect, Harmony, and Beauty"*

**NATIONAL COUNCIL TELECONFERENCE**

**August 11, 2010**

**Welcome and Roll Call**

Ciro Lo Pinto, Stacy Kimble, Leota Burnett, Nels Liljedahl, Ralph Goh, Levi Montoya, John Harper, Harold Bryant, Carol Crouch, Crystal Leonetti (for Gina Kerzman), Blythe Koyiyumptewa

Not present: Tanya Meyer-Dideriksen, Gina Kerzman

Meeting began at 11:09 AM MST.

**Approval of July Minutes**

**MOTION: 08-11-2010-1:** Motion was made to accept the July 2010 minutes.

Motion made by: John Harper

Motion seconded: Nels Liljedahl

Motion passed: Unanimously

**Action Item:** Blythe will provide the approved July minutes to Yvette Dulle to post on the AIANEA website. Complete

**NHQ Tribal Liaison Report – Edie Morigeau**

No report during the teleconference for this month.

**National AI/ANEPM Report – Carol Crouch**

The National SEPM's have moved out of the Civil Rights Division and are now part of the Outreach Division. There will be changes to the SEPM job descriptions, which is in progress. Currently the SEPM's are putting together strategic plan. The AIHM Poster is completed and is currently at printer. It should be sent out to the states by October 10, 2010.

**Establish Conference Sponsorship Levels – Carol Crouch**

Proposed guidelines provided by Carol Crouch to Tanya, distributed to National Council via email. Different levels of sponsorship, State Conservationists inquired about sponsorship to commit prior to time of conference. Three levels of contribution: Turquoise Feather, Red Feather, Yellow Feather with associated amounts (exhibitor/booth space, full conference registrations). Propose one additional level for \$10,000 – Onyx Feather level, with seven full conference registrations, in addition to the three levels already proposed. In order to meet end/beginning of fiscal year budget timeframes, the guidelines should be revised and distributed for the states to incorporate in their budget plans.

**MOTION: 08-11-2010-2:** Motion was made to accept Sponsorship Levels as proposed.

Motion made by: Leota Burnett

Motion seconded: Nels Liljedahl

Motion passed: Unanimously

**Action Item:** By the end of August, Tanya will prepare the letter and final (revised) guidelines of the Exhibitor Sponsorship Levels to the National Council.

#### **2010 Final Conference Wrap-up – Levi Montoya**

Survey results were finalized and distributed by Levi to the National Council. A brief overview of the responses was provided. Positive comments overall from the survey and from feedback provided by AIANEA members. Thank you to Levi and the Planning Committee for all the hard work. Survey Monkey was well worth the investment for the ability to comment and obtain feedback/results of the conference sessions.

#### **Purchase of annual Flickr photo site – Decision Needed**

Herb Webb provided information to the National Council via email on the Flickr account after the July teleconference. Concerns were discussed including individuals giving permission for use of their photo on the Flickr website. A

**MOTION: 08-11-2010-3:** Motion was made to purchase a Flickr photo account.

Motion made by: Leota Burnett

Motion seconded: Levi Montoya

Motion passed: Unanimously

**MOTION: 08-11-2010-4:** Motion was made to include a section on the conference registration form for the release/denial of photos taken, to also include permission from parents for participating youth.

Motion made by: Nels Liljedahl

Motion seconded: Levi Montoya

Motion passed: Unanimously

**Action Item:** **Ciro will contact Herb Webb and determine the process to obtain the paid Flickr account.**

#### **Visioning Committee, Indigenous Stewardship Guidebook – Crystal Leonetti**

Indigenous Stewardship Guidebook has been completed and approved. Michelle Lauer, Deputy Chief of Science and Technology approved the document. Noller Herbert and Sarah Bridges were instrumental in the development of the guidebook. National instruction will be developed and sent out with Guidebook and will also be placed in the National Handbook of Conservation Practices.

Crystal thanked everyone for their positive support in the Guidebook and in her departure from NRCS. Many thanks go to Crystal in return for all her work and dedication to AIANEA and NRCS.

Ciro explained that the Visioning Committee is seeking a member to fill Crystal's position as Chair.

#### **Action Items from 2010 Business Meeting**

- a. **Director's Insurance** – to protect voting members of the Association. Event insurance was also mentioned.  
**Action Item:** John Harper will obtain an example of the Director's and Officer's (D&O) insurance from the local RC&D council for discussion at the September NC teleconference.  
Complete
- b. **2<sup>nd</sup> person on bank accounts to get monthly electronic statements** – it is suggested for William Perish to fill this position of 2<sup>nd</sup> person on bank accounts for receipt of electronic statements
- c. **Person in item b. to also become the 2<sup>nd</sup> permanent signature on all accounts** – it is suggested for William Perish to become the 2<sup>nd</sup> permanent signature on all accounts

**MOTION: 08-11-2010-5:**

Motion was made to have William Perish be nominated for the position of 2<sup>nd</sup> permanent signatory on all AIANEA accounts and to also receive electronic statements for review on the accounts.

Motion made by: Leota Burnett

Motion seconded: Stacy Kimble

Motion passed: Unanimously

**Action Item:** Ciro will contact Bill Perish to confirm his acceptance of the 2<sup>nd</sup> permanent signatory for AIANEA accounts.

- d. **Is a 3<sup>rd</sup> signature needed on accounts?** Not discussed directly. National Council will proceed with first and second signatories.

**Treasurer's Report – Harold Bryant**

- a. **2009 Audit** – Harold explained the internal audit process and update. AIANEA members located within a close geographical distance to Harold would be beneficial to assist with the audit.

**Action Item:** Harold will generate a master list of current AIANEA members, located in proximity to him, to potentially assist with the 2009 Audit.

**Action Item:** Harold will send the list to the National Council to form an Ad-Hoc Committee for the 2009 Audit.

Harold provided a "Preliminary Conference Financial Report" update to the National Council via email and reviewed during teleconference.

**Investment Update – Harold Bryant**

Harold asked that if there is not enough dividends/interest made in the scholarship account by the end of this year (new accounts), can the difference be made up from the general fund? Ciro suggested providing a 6-month time frame to determine if adequate dividends will be made to cover the scholarship amounts.

**Miscellaneous – Leota Burnett**

Follow-up with the status of the Scholarship Committee.

**Review of Action Items**

Items were reviewed by Blythe Koyiyumptewa.

**Next Meeting – Tuesday, September 7, 2010 at 1:00 PM Central**

Ciro adjourned the meeting at 12:58 PM MST.

**Respectfully Submitted by Blythe Koyiyumptewa, Secretary**